

**Mid-Winter Round Up Committee
Guidelines
2019**

- 1. The primary and only responsibility of this Committee is to plan, organize and execute the Annual Mid-Winter Round Up as delegated by the Central Service Committee in their Guidelines.**
- 2. The Annual Mid-Winter Round Up Committee is composed of members from the A.A. and Al-Anon fellowship.**
- 3. The Annual Mid-Winter Round Up provides opportunities for: fellowship, get-togethers, new companionship, learning, inspiration, motivation, spiritual growth and a good time, in the spirit of a healthy and creative sobriety. A meeting blown up to the “fourth dimension”.**
- 4. It is an opportunity to invite members of the care-giving and counselling community who have contacts with suffering alcoholics and persons affected by alcoholism to learn more of A.A. and Al-Anon in terms what is offered and not offered.**
- 5. A new Mid-Winter Round Up Committee comes into being at the concluding meeting of the previous year’s Committee. At this time the new Chair of the Committee is elected.**

- 6. Prior to the subsequent meeting of the Committee the new Chair invites participants for the new Committee from the fellowship of A.A. and Al-Anon. At the subsequent meetings the remainder of the Executive and the Chairs and Co-Chairs of the sub-Committees are elected from the members of the A.A. and Al-Anon present at the meeting.**
- 7. The Executive members shall consist of the Chair, Co-Chair, Secretary, Treasurer and Co-Treasurer. The sub-Committees shall consist of Program, Registration, Public Information, Entertainment, and Hospitality. Each of the sub-Committees has a Chair and such Co-Chairs as expedient.**
- 8. With the exception of the Treasurer, each Chair is expected to have two years of sobriety, and the Treasurer is expected to have five years of sobriety.**
- 9. It is advisable that the Chair and Co-Chair of the Mid-Winter Round Up Committee have participated in previous years at Committee meetings and Sub-Committee work.**
- 10. All members of the Committee are asked to be forthright with the Chair if difficulties or concerns arise of a personal nature; which may affect carrying out the duties and obligations of their position and participation.**

- 11. All members have a duty to attend the meetings of the Committee. The Committee has the right, should it choose, to request any member to step down from the Committee for lack of participation such as missing three meetings of the Committee in succession. The Committee is then free to elect a replacement for the member.**
- 12. The Signing Officers for the Mid-Winter Round Up are four members of the Executive Committee, namely: The Chair, Co-Chair, Secretary and Treasurer. Any two of the four Signing Officers may endorse any disbursement from the Mid-Winter Round Up bank account. The Signing Officers are duly authorized, by the specific resolutions of the Committee, to enter into contracts and other agreements for hotel services, facilities and accommodations, printing, and such other contracts or agreements related to the Mid-Winter Round Up.**
- 13. Not to limit clause 11, such contracts and agreements may include the services of a choir, electronic equipment, interpreter for the Deaf and Hard of hearing, the A.A. Archivist, D.J., vendor of A.A.-related items etc.**
- 14. All elections for the Committee shall follow the Third Legacy Procedures of A.A.**

- 15. While the deliberations of the Committee are informal, the members should strive to be consistent with the items on the Agenda, and all decisions are made by motion and seconder and duly-approved by the members present in order to be authorized for action. In principle, all resolutions and actions of the Committee are to be consistent with the Twelve Traditions of A.A.**

- 16. As a general rule the Committee meets once a month, as need be, usually the first Sunday of the month. Meetings may be more frequent as the time of the Round Up approaches.**

- 17. The final meeting of the Committee occurs subsequent to the Round Up at a time when all revenues and disbursements are determined and paid, and the Treasurer is able to provide the final documented accounting.**

- 18. All net revenues beyond the \$2000. Start Up Funds are to be distributed between A.A. and Al-Anon according to the percentage of registrations by members of each body.**